



# PROSPECTUS



## SARASWATI SHISHU VIDYA MANDIR

Dhurwa, Ranchi (Jharkhand)

Organised by

Shishu Vikas Mandir Samiti (Jharkhand)  
Dhurwa, Ranchi





## THE SCHOOL

SARASWATI SHISHU VIDYA MANDIR is a co-educational Sr. Secondary school affiliated to the Central Board of Secondary Education, Delhi and is situated at Dhurwa of Heavy Engineering Corporation (HEC) township, Ranchi, serene and beautiful surroundings. The School aims at giving a qualitative high standards of education which would develop the students innate potential to the fullest. It is managed by Shishu Vikas Mandir Samiti (Jharkhand), Dhurwa, Ranchi, a registered body under the Indian Societies Registration Act of 1860 with eminent educationists and philanthropists.

The primary aim and function of institution is to make children capable of becoming responsible, productive & useful member of Society through knowledge, skills & attitudes. It is first and foremost institution committed to the pursuit of academic excellence and the development of an integrated personality in its students. It offers a wide array of academic, co-curricular and athletic programs and encourages its students to cultivate a love of knowledge and other varied interests as well as leadership qualities, problem solving, communication skills, positive attitude and discipline. Our ultimate aim is to equip students to face confidently all challenges in their life ahead.

The school imparts education from Nursery classes upto Senior Secondary level. What makes it unique is the focus on all-round development, where learning is infused with the experience of awareness, insight and compassion.

## AIMS & OBJECTIVES



## School Building

Our school has separate building for Pre-Primary, Primary, Secondary and Senior Secondary. The school has well equipped modern labs of Physics, Chemistry, Biology, Mathematics and Computer Science. It also has a well stocked library having more than 25000 books. A large number of reputed journals are subscribed by the school. There are separate rooms for Art and Craft and Music. There is a big hall to pray and organise several programmes.



## Academic Session

1<sup>st</sup> April to 31<sup>st</sup> March

## Visiting Hours

**Principal :** Wed - 09.00 am - 11.00 am

Fri - 09.00 am - 11.00 am

**Teachers :** Teacher will mention the time & date in the respective diaries of the wards.

## Assembly & Moral Education

To inculcate moral values in the students, the school starts each day with the morning assembly when the students recite prayers and read out the latest news around the states, country and the world. Latest information on Sports, General Knowledge and “thought for the day” is also intimated. The morning assembly ends with the National Anthem to inculcate the spirit of patriotism in the students. Besides the regular teaching, classes are also held in Moral Science and Divinity.



## Curriculum

The syllabus for all the classes is as per the norms of CBSE. The medium of instruction is English/Hindi every students is expected to speak and converse in proficiency in English.

## Computer Education

The School is well equipped with computers to cater to the latest Computer Education programme. The course commences from Std. III to X and special computer courses are available for classes XI and XII students, who opted for computer science.

## Sports & Other Activities

To generate a healthy competition for an all-round development of the child, the school organises various sports, co-curricular and extra-curricular activities. The students are divided into four groups. Shishu/Bal/Kishore/Tarun Bharti by the help of Bhaiya & Bahan.



- (i) The organization of house system (Six houses) done by Bhaiya & Bahan of the four groups.
- (ii) To feel the responsibility of their house system.
- (iii) The meeting of PTA (Parents Teachers Association).
- (iv) The programme of meeting guardians at home to get perfect knowledge and activities of students.
- (v) Essay Competition of Hindi, English and Sanskrit.
- (vi) Quiz Competition on different subjects at different places.

During the academic year, winners are awarded special prizes with merit certificates. The school has an exclusive Physical Education department which is well equipped and offers good physical training to the students in both outdoor and indoor games.

## Others Facilities

- (i) Under the able guidance of qualified librarians, the school maintains two libraries, one for the seniors and others for the juniors with a large number of books (25000) in various subjects. A good number of newspaper and magazines are regularly subscribed too.
- (ii) A well equipped auditorium and a big play ground are the main attraction of the school. There are also separate sections of Art & Craft and Music.
- (iii) The school has most updated and well equipped science laboratories for conducting practical classes to promote scientific aptitude.
- (iv) The school has right power generators and water treatment system to provide uninterrupted power supply and safe drinking water to the students.



## School Transport

The school provides transportation for those students who wish to avail the facility (optional) on payment. Provision of transport facility is subject to route convenience and availability of seats in the bus.

## Hostel (Sandipani Ashram)

Hostel (namely Sandipani Ashram) is available for the students of class VI to XII. Admission in hostel is taken only in class VI to XI (VII and VIII as per the vacancy). Information in detail can be obtained from the hostel-office. Hostel is inside the school premises.

## Parents Teacher Meet

To establish a cordial relationship between the parents and staff, the school arranges Parent-Teacher meetings in every session. However, Parents can meet any teacher by taking prior appointment to discuss the problems of the students.

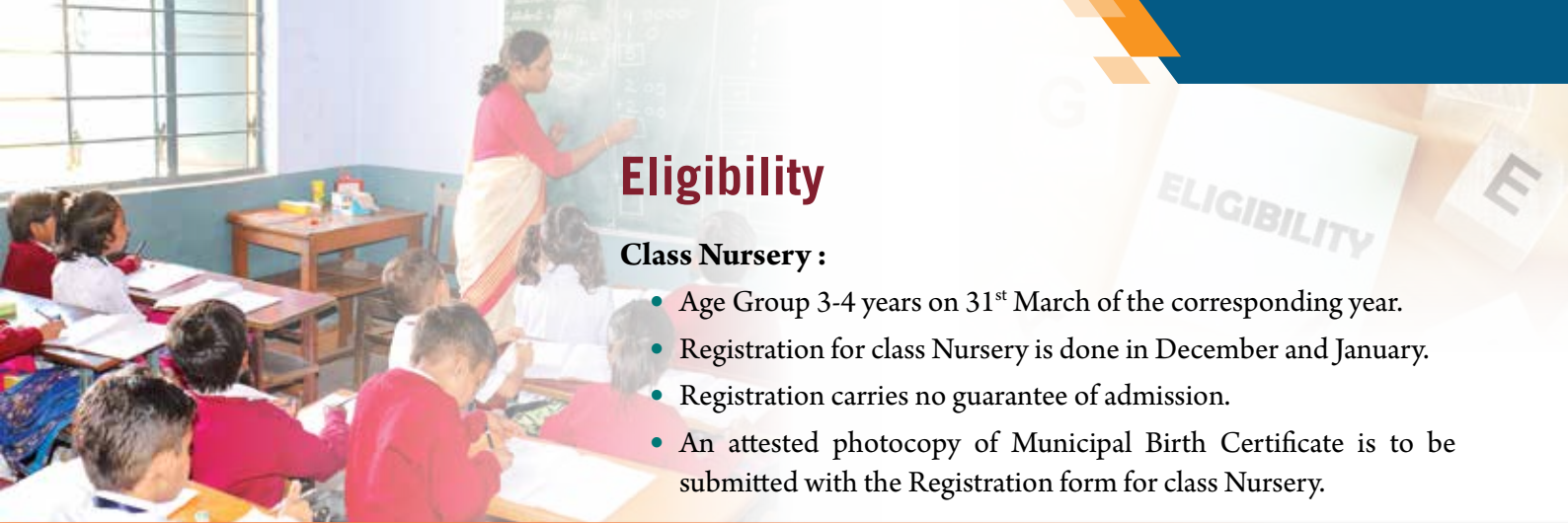
## Awards & Scholarship

The students who perform well in exams and other curricular activities are awarded at the end of every academic year. The topper of each class is granted freeship (tuition fee only) as scholarship in the consequent year.



## Admission Procedure

- (i) Admission is taken up to Std. VIII depending upon the availability of seats.
- (ii) For admission in Nursery Classes & Std I parents are required to produce the Birth Certificate from a competent authority and for admission above Std I the transfer certificate obtained from the previous recognised school Birth certificate and progress card are essential at the time of admission.
- (iii) Prescribed fees should be deposited by the stipulated date, failing which the seat will be allotted to the next students in the waiting list.



## Eligibility

### Class Nursery :

- Age Group 3-4 years on 31<sup>st</sup> March of the corresponding year.
- Registration for class Nursery is done in December and January.
- Registration carries no guarantee of admission.
- An attested photocopy of Municipal Birth Certificate is to be submitted with the Registration form for class Nursery.



## Class XI

Registration for class XI is done after class X Board results is declared. Students obtaining 60% Marks in Maths, English and Science are eligible for Science stream & 50% in aggregate are eligible for Commerce & Arts stream. Admission to class XI science stream is strictly on the basis of the marks obtained by the students in class X Board Exam. Admission depends on the availability of the seats in the streams.

Guardians are requested to fill the admission form with utmost accuracy and to read the prospectus thoroughly before registering the child.

Every student seeking admission in the school is required to produce following documents without which the admission cannot be finalised.

- (a) Attested photocopy of Birth Certificate for admission in class Nursery (Original) to be produced at the time of admission).
- (b) Two passport size photographs.
- (c) School leaving certificate duly countersigned.
- (d) Medical fitness certificate from a competent Doctor.
- (e) Character certificate from the school attended last.

## Courses of Study

The school offers courses in Science, Commerce and Arts Stream. The school prepares students for the:

- (i) All India Secondary School Examination, New Delhi (AISSE).
- (ii) All India Senior Secondary Certificate Examination, New Delhi (AISSCE).

**Pre- Primary (LKG to UKG):** Activity based learning.

### Primary (Class I to V)

**Language :** English, Hindi, Sanskrit (For Class V).

**Other Subjects :** Mathematics, Social Science, General Science, Art, Music, Physical Education & Computer Science.

### Middle (Class VI to VIII)

**Language :** English, Hindi, Sanskrit

**Other Subjects :** Mathematics, Social Science, General Science, Physical Education & Computer Science.

## All India Secondary School Examination

<b>Language:</b>	English (001), Hindi (002)/ Sanskrit (122)
<b>Other Subjects:</b>	Mathematics (041), Science with Practical (087), Information Technology (402)
<b>Internal Assessment:</b>	Work Experience (500), Physical Education (502), Art Education (506)

## All India Senior Secondary School Certificate Examination

<b>Compulsory</b>	English Language (Core) (301), Hindi (302)			
<b>Internal Assessment</b>	General Studies (503), Work Experience (500), Physical & Health Education (502)			
<b>Elective Subjects</b>	<b>Biology</b>	<b>Mathematics</b>	<b>Commerce</b>	<b>Arts</b>
	Physics (042)	Mathematics (041)	Accountancy (055)	History (027)
	Chemistry (043)	Physics (042)	Business Studies (054)	Political Science (028)
	Biology (044)	Chemistry (043)	Economics (030)	Geography (029)
	Mathematics (041)	Comp. Science (083)	Physical Education (048)	Economics (030)
	Physical Education (048)	Physical Education (048)	Applied Mathematics (241)	Physical Education (048)



## School Uniform

Class	Day	Bhaiya	Bahan
LKG & UKG	Mon - Thur Summer	Yellow half designer shirt with red mix checks pant, Gallis half bagi, Black shoes with velcro, Red socks	Yellow half designer shirt with red mix checks tunic, Black shoes with velcro, Red socks
	Winter	Yellow full designer shirt with red mix checks galles full v-neck shaped Maroon colour sweater	Yellow full designer shirt with red mix checks tunic red leggings, v-neck shaped maroon colour sweater (full)
	Fri - Sat Summer	White half shirt, White half pant, White shoes with velcro and white socks	White half shirt, White tunic, White shoes with velcro and white socks
	Winter	White full shirt, White full pant	White full shirt, White tunic, White leggings
I & II	Mon - Thur Summer	Purple striped half shirt with charcoal grey half pant Black shoes, Black socks	Purple striped shirt with charcoal grey tunic and black shoes and black socks
	Winter	Purple striped full shirt with charcoal grey full pant, v-neck shaped maroon colour sweater (full)	Purple striped full shirt with charcoal grey tunic and black leggings, v-neck shaped maroon colour sweater (full)
	Fri - Sat Summer	White half shirt, White half pant, White kets and white socks	White half shirt, White tunic, White kets and white socks
	Winter	White full shirt, White full pant	White full shirt, White tunic, with White leggings
III - V	Mon - Thur Summer	Purple striped half shirt with charcoal grey full pant Black shoes Black socks	Purple striped half shirt with charcoal grey skirt Black shoes Black socks
	Winter	Purple striped full shirt with charcoal grey full pant, v-neck shaped maroon colour sweater (full)	Purple striped full shirt with charcoal grey skirt black leggings, v-neck shaped maroon colour sweater (full)
	Fri - Sat Summer	White half shirt White full pant White kets White socks	White half shirt White skirt White shoes White socks
	Winter	White full shirt White full pant	White full shirt White full pant White skirt White leggings
VI - XII	Mon - Thur Summer	Purple striped half shirt with charcoal grey full pant Black shoes Black socks	Purple striped kurti with charcoal grey salwar, charcoal grey dupatta Black shoes Black socks
	Winter	Maroon Blazer Purple striped full shirt charcoal grey full pant	Maroon Blazer purple striped kurti with charcoal gray salwar
	Fri - Sat Summer	White half shirt White full pant White kets White socks	White kurti, White salwar, white Dupatta White shoes, White socks

## Attendance

- (i) 75% attendance is essential for promotion to the next higher class.
- (ii) No level is granted except on prior application from parents/guardians for genuine reasons.
- (iii) In case of sickness, a medical certificate from a registered medical practitioner has to be submitted.
- (iv) Repeated absence without leave or unexplained level for six consecutive days renders the student liable to have his/her name struck off the rolls.
- (v) It is compulsory for a student to attend the school on the last day after Summer Vacation, Puja Vacation and Winter Vacation.

## Withdrawals

- (i) Withdrawals from any class must be preceded by a prior notice of one month in writing or a in lieu of fee of one month.
- (ii) All dues will have to be cleared before a Transfer Certificate is issued.

Transfer Certificate will be issued within a week after the receipt of the application. School authorities may ask, without prior notice to the parents, to withdraw the child from the school on any of the following grounds:

- (a) **Academic** : Constant neglect of studies or those who fail in the same class for two consecutive sessions.
- (b) **Disciplinary** : If a student continues his/her unruly behaviour after various warnings he/she might have to go through further disciplinary actions like expulsion.

## For Parents

### Please Do:

- (i) Use the school diary as means of communication with the class teacher and check the diary for Home Work and the teacher's remarks, if any.
- (ii) Sign the test copies/papers as and when sent home. See that your ward has all the text books, items of stationery, craft materials etc. right in the beginning of the Session.
- (iii) Ensure all the books and note books are covered with brown paper.
- (iv) Ensure that your ward comes to school in proper uniform with polished shoes, trimmed hair and clean nails.
- (v) Send the children regularly and punctually to school. No absence will be permitted without a leave application and late comers will not be allowed to sit in the class.
- (vi) Both the parents should attend the Parent-Teacher Meet.
- (vii) Pay the fees as per schedule.

### Please Don't:

- (i) Do not send the child to school in case of an infectious disease and a medical certificate should be furnished from a medical authority at the time of re-joining the school after illness.
- (ii) Do not walk into the class room or meet the teacher in the class room. Please see the teacher with prior appointment through Principal.
- (iii) Do not send money or valuable articles with the students. The school takes no responsibility if they are lost.







# SARASWATI SHISHU VIDYA MANDIR

Co-Ed Senior Secondary (+2) School (Affiliated To C.B.S.E., Delhi)

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